
Location of Meeting: Telephonic

Date and Time of Meeting: January 2, 2013 at 10:00 a.m.

Present at Meeting: Shawn Elicegui; Melissa Waite; Andrew Platt; Alicia Ashcraft

I. **Contact for Member Emails.**

   a) Alicia reported that IContact account has been established to distribute email announcements, newsletters and meeting dates to members.

   b) Administrative Law Section email contact list is updated.

II. **Simulcast Member Meetings.**

   a) Alicia spoke to Lori Wolk at the State Bar regarding a location for simulcast meetings between Northern and Southern Nevada. Alicia expects to hear back soon now that the holiday has passed.

III. **Luncheons.**

   a) Executive Committee discussed and agreed monthly or every other month luncheons and speakers to help build a sense of community among the Section and help define the Section.

   b) Alicia suggested speakers for upcoming meetings: Gaming Appeal Hearing Officer, Richard DeGuise.

IV. **Annual Meeting of the State Bar.**

   a) Shawn reported that there was inquiry made as to whether the section wants to make a presentation at the Annual State Bar Meeting in Tahoe in July 2013. There is a thought that this will bring the Section to the attention of broader membership. Fairly easy event to put on, main task is to arrange for keynote speaker. Alicia will speak to Lori Wolk about the State Bar Meeting and deadlines and we will consider this further at our next meeting. Shawn proposed Mark Wetjen, Commissioner of U.S. Commodity and Futures Trading Commission as the speaker.
V. **Bill Tracking.**

a) Proposed bills that will affect the Administrative Law Section in this legislative session. The State Bar requested all sections to weigh in on this. The Executive Committee discussed the role of Section should be to communicate to members about proposed legislative changes that might impact administrative law practice.

b) Distribution of information regarding upcoming legislative session activity. John Griffin may be willing to provide bill tracking service. We will need to evaluate compensation required for a legislative monitoring service. Shawn will take lead on finding out what costs and process would be for this.

VI. **Treasurer’s Report.**

a) Noted that our operating account for Section is significantly less than suggested at the Annual Meeting held telephonically last month. Operating balance is around $8,000, not $15,000.

VII. **Building Membership.**

a) Encourage members to bring a colleague and build membership for the Section as opposed to socials we previously attempted.

No further business being had, the meeting was **Adjourned** at 10:31 a.m.

Respectfully Submitted,

[Signature]

Melissa Waite, Secretary