

**NOTICE TO APPEAR FOR THE FEBRUARY 2015**  
**NEVADA BAR EXAMINATION**

Welcome to the February 2015 bar examination process for the State Bar of Nevada. The Board of Bar Examiners wishes you the best of luck on the examination and authorizes you to appear for the February 2015 bar examination unless subsequently notified otherwise.

Receipt of this Notice does not mean that your application for admission has been approved or that all supporting administrative documents have been received. The Board of Bar Examiners reserves the right to revoke this Notice to Appear. *Character and fitness determinations have not yet been made for all applicants and receipt of this Notice to Appear does not mean that your application has been cleared for character and fitness.* Your appearance at the bar examination will constitute acknowledgment and agreement by you that the Board of Bar Examiners and the Committee on Moral Character and Fitness reserve the right to pursue any additional investigation, hold any further hearings deemed necessary by the Board and by the Committee, and make a final recommendation to the Nevada Supreme Court on your moral fitness to practice law in the State of Nevada. The Board and the Committee will make the recommendations to the Supreme Court when they are fully satisfied that you have met the burdens imposed by Nevada Supreme Court Rule 51.

The Board expressly reserves the right to deny you the right to sit for the bar or to be admitted after successfully passing the exam should you fail to provide all of the requisite documents and/or if a review of your application or further investigation reveals you lack the qualifications for admission required by the Nevada Supreme Court Rules. This right is reserved until you are finally admitted to practice by the Supreme Court of Nevada.

**Mandatory registration will be held on February 23, 2015 (no exceptions allowed)** as set forth in the Registration Schedule listed below. **PLEASE READ THE REGISTRATION SCHEDULE (BELOW) CAREFULLY.** You must pick up your applicant identification card and identification badge at the time of registration. **Applicants failing to pre-register will not be allowed to sit for the exam.**

The February 2015 written examination for admission to the State Bar of Nevada will be given in Las Vegas, Nevada **ONLY** (not in Reno) on February 24, 25 and 26, 2015 at the location listed below. Eating and sleeping accommodations must be made on your own.

**LAS VEGAS COMPUTERS & WRITERS:**

University of Nevada, Las Vegas—Student Union—Second Floor  
4505 S. Maryland Parkway  
Las Vegas, NV 89154

**DATES AND TIMES** (Times are approximate and may be subject to modification by the Director of Admissions):

**MONDAY, FEBRUARY 23, 2015: MANDATORY REGISTRATION FOR COMPUTER USERS AND WRITERS:**

**COMPUTER USERS - Computers must be brought on the day of registration (February 23, 2015) and will be inspected at that time to ensure that they meet all requirements. There are no exceptions. Failure to bring a computer for inspection at the time for registration will result in the applicant writing the exam in the computer room. There are no exceptions to this policy.**

1:00 pm - 2:00 pm Registration for Computer Users - Last Names Beginning with A-L

2:00 pm - 3:00 pm Registration for Computer Users - Last Names Beginning with M-Z

**WRITERS -**

3:00 pm - 4:00 pm Registration for Last Names Beginning with A-Z

**Familiarize yourself with the following information prior to the exam.**

**TUESDAY, FEBRUARY 24:**

**EXAM DAY 1**

8:00 am – 8:45 am

Sign-in

8:45 am – 9:00 am

Instructions

9:00 am – 12:00 pm

Nevada Essay Exam (Exam Day 1, Questions 1-3)

12:00 pm – 1:30 pm

Lunch

1:30 pm - 1:45 pm

Sign-In

1:45 pm – 2:00 pm

Instructions

2:00 pm – 3:00 pm

Nevada Essay Exam (Exam Day 1, Question 4)

3:00 pm – 3:15 pm

Break

3:15 pm – 3:30 pm

Instructions

3:30 pm – 5:00 pm

Multistate Performance Test

**WEDNESDAY, FEBRUARY 25:**

**EXAM DAY 2**

8:00 am – 8:45 am

Sign-in

8:45 am – 9:00 am

Instructions

9:00 am – 12:00 pm

Multistate Bar Examination (Questions 1-100)

12:00 pm – 1:30 pm

Lunch

1:30 pm - 1:45 pm

Sign-In

1:45 pm – 2:00 pm

Instructions

2:00 pm – 5:00 pm

Multistate Bar Examination (Questions 101-200)

## **THURSDAY, FEBRUARY 26: EXAM DAY 3**

8:00 am – 8:45 am	Sign-in
8:45 am – 9:00 am	Instructions
9:00 am – 1:00 pm	Nevada Essay Exam (Exam Day 3, Questions 1-4)

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**INQUIRIES:** The Admissions Department will not accept or return telephone calls from Monday February 16, 2015 through Friday, March 6, 2015. All inquiries during that time must be forwarded in writing via email. The email address is [admissions@nvbar.org](mailto:admissions@nvbar.org). The Admissions Department will commence accepting and returning telephone calls on Monday, March 9, 2015.

**IDENTIFICATION:** You are required to bring at least two legal forms of identification (with at least one picture form) to verify identification.

**SEATING:** There is an assigned seating policy at the exam site(s). Seat assignments will be made on the day of registration. Married couples, significant others, relatives or friends sharing a close relationship **must** notify the proctors of this fact at the time of registration so that these individuals can be seated in separate areas of the examination site to avoid the appearance of impropriety.

**COMPUTERS:** Computers may be used on February 24<sup>th</sup> and February 26<sup>th</sup> ONLY. Computer use is not allowed for the MBE on February 25<sup>th</sup>; therefore, do not bring your computer on MBE day. Only applicants that pre-registered to take the bar exam on computer, who performed the MANDATORY pre-installation program of the ExamSoft application by **February 13, 2015** and who have their computers inspected and approved during the registration period on **February 23, 2015** will be permitted to use computers. **If you fail to complete all of these steps in a timely manner you will not be permitted to take the exam by computer and you will not receive a refund of your computer fee.** You will sit in the computer room to handwrite your exam and you will not be permitted to use your computer. **There are no exceptions.**

The installation files are available at [www.examssoft.com/nvbar](http://www.examssoft.com/nvbar) or call technical support at 1-888-792-Exam or 866-429-8889. Applicants must supply their own personal laptop IBM-compatible computer having the following minimum system requirements:

### **PC Requirements**

- CPU = 2 GHz Intel® Core™/Celeron™ or equivalent x86 processor
- Ram = highest recommended for the operating system or 2 GB
- Drives = highest recommended for the operating 1 GB of Free Space
- Operating System = English 32-bit versions of Windows XP, 32-bit and 64-bit Versions of Windows Vista, Windows 7 and Windows 8. SofTest may not be used in virtual operating systems.

- ExamSoft does not support Tablet or Convertible devices other than Surface Pro 1 & 2. See requirements below.
- Software = Internet Explorer 7.0 or greater
- Internet Access for SofTest Installation, Exam Download and Upload
- Minimum Screen Resolution: 1024 x 768
- Administrator level account permissions

### **Surface Pro Requirements**

- Surface Pro 1, 2 & 3 only. Surface RT tablets are not supported.
- External keyboard (USB or Bluetooth) required. Bluetooth keyboards must be paired prior to launching exam
- Hard Drive = Minimum of 10 GB available memory
- Internet connection for SofTest Download, Registration, Exam Download and Upload
- Minimum Screen Resolution: 1920 x 1080
- Administrator level account permissions

### **Mac Requirements**

A native Mac version of SofTest is now available. When you attempt to download SofTest, the native Mac version will appear, if it is available to you. In order to use SofTest on your Apple Macbook or Macbook Pro natively, you must have:

- CPU = Intel Processor
- Ram = 2 GB
- Drives = 1 GB or higher of free disk space
- Operating System = MAC OS X 10.6 (Snow Leopard), Mac OS X 10.7 (Lion), Mac OS X 10.8 (Mountain Lion), 10.9 (Mavericks) and 10.10 (Yosemite). Only genuine versions of Mac Operating Systems are supported.
- Server version of Mac OS x is not supported.
- Software = Internet Browser. Internet connection for SofTest Installation, Exam Download and Upload
- Administrator level account permissions

**Applicants are encouraged to review the computer information and instructions provided with their application, as these Rules and Instructions will apply at the Bar Examination. Computers must be brought on the day of registration (February 23, 2015) and will be inspected and approved at that time to ensure that they meet all requirements. There are no exceptions.**

**HANDWRITTEN EXAMINATIONS:** Applicants writing the essay and MPT portions of the examination must use the pens to be provided by the Board of Bar Examiners at the time of the examination . **NO PENCILS MAY BE USED FOR THE ESSAY AND MPT EXAMS.** Note: It is your responsibility to write your answers legibly. Failure to abide by this requirement may result in you receiving a failing grade on any handwritten essay or MPT answer that is deemed to be illegible by the Board of Bar Examiners, in its sole discretion.

**#2 PENCILS FOR MBE:** Number 2 pencils must be used for the Multistate Bar Examination. The Board of Bar Examiners will provide SHARPENED #2 pencils for this portion of the exam. The proctors will have pencil sharpeners available.

**PAPER:** The Board of Bar Examiners will furnish all paper, including scratch paper.

**REFERENCE MATERIALS AND ALL DEVICES THAT CONNECT TO THE INTERNET OR HAVE ANY TYPE OF MEMORY:** All books and references materials and all devices that connect to the internet or have any type of memory must be left outside the exam rooms and outside of the designated areas immediately outside of the exam rooms, and may not be in your possession or in the designated areas during exam testing. The Board is not responsible for any applicant's personal items and encourages you not to bring them into the testing areas or the designated areas outside of the exam room. **FAILURE TO ABIDE BY THIS RULE WILL RESULT IN YOUR EJECTION FROM THE EXAM. IN THAT EVENT, YOUR EXAM WILL NOT BE GRADED. THERE IS NO APPEAL FROM THIS DECISION.**

**PERSONAL ITEM POSSESSION AND ADHERENCE TO POLICIES AND PROCEDURES:** You are responsible for strictly adhering to the Policies and Procedures of the Nevada Board of Bar Examiners which cover, in detail, the items which you may not bring into the testing area, including, without limitation, the following: **CELL PHONES, "GOOGLE GLASSES", ANY AND ALL OTHER ELECTRONIC DEVICES OR ANY DEVICES THAT TRANSMIT INFORMATION IN ANY FORM, WATCHES, CLOCKS OR TIMERS OF ANY KIND, YOUR OWN EARPLUGS, PENS, PENCILS AND HIGHLIGHTERS ARE NOT PERMITTED IN THE TESTING AREAS OR IN THE DESIGNATED AREAS OUTSIDE OF THE TESTING AREAS.** You may not wear hats, hoods or anything on your head (other than religious apparel) in the testing area. Weapons are also strictly prohibited and will not be permitted in the testing area under any circumstances. Purses, backpacks, computer bags and any personal bags are not permitted in the testing area and must be left in designated areas outside of the testing areas. **The Board is not responsible for any applicant's personal items and strongly encourages you not to bring them into the testing areas. FAILURE TO ABIDE BY THESE RULES AND RESTRICTIONS WILL RESULT IN YOUR EJECTION FROM THE EXAM. IN THAT EVENT, YOUR EXAM WILL NOT BE GRADED. THERE IS NO APPEAL FROM THIS DECISION.**

**CLOCKS:** There will be clocks located at the examination site(s). **NO OTHER WATCHES, CLOCKS OR TIMERS OF ANY KIND ARE PERMITTED IN THE EXAM ROOM.**

**COMFORT:** For your comfort, the Board encourages you to bring a sweater or light jacket in the event the temperature is below your comfort level.

**NOISE:** The Board will provide ear plugs if you require absolute quiet during testing. Do not bring your own ear plugs or any other type of noise canceling apparatus, such as headphones. Applicants must wear soft-soled shoes to avoid disturbing others. **Flip-flop sandals are forbidden and you will not be allowed in the exam area if you are wearing flip-flop sandals.**

**LUNCH:** Applicants are allocated approximately one hour and thirty minutes for lunch and must leave the testing area. Actual allocated time for lunch may vary depending on the timing of the exam sessions. Lunch arrangements must be made on your own. There are restaurants at or near the exam site(s).

**ANSWER BOOKLETS:** Answer booklets are the property of the Board of Bar Examiners and may be used as sample answers to be reviewed by third parties following the examination.

**ACCOMMODATIONS AND PARKING:** The following is a list of hotels located in the vicinity of the examination site (please note that the Board of Bar Examiners does not recommend any particular site for accommodations during the bar examination):

**Las Vegas:** University of Nevada, Las Vegas (Student Union)

Parking: Student parking permits may be purchased at the Parking Services office or at the Parking Information Booth from Monday to Friday, 7 a.m. – 5 p.m.

**Hotels near UNLV:**

Hard Rock Hotel & Casino  
4455 Paradise Road  
Las Vegas NV 89169  
(702) 693-5000

Embassy Suites  
4315 Swenson Street  
Las Vegas NV 89119  
(702) 795-2800