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STATE BAR OF NEVADA

EXAMSOFT – COMPUTER INFORMATION SHEET

The State Bar of Nevada is pleased to include the option of taking the essay and MPT portions of the February 2016 Bar Examination (“Bar Exam”) on computer. We have contracted with ExamSoft, a company that has developed SofTest, a program that enables an applicant to take the Bar Exam on laptop computers.

The program provides a simple word processor, which has been designed to be familiar to users of WordPerfect or Microsoft Word. It blocks access to any stored files during the exam administration. SofTest will not alter your computer settings, but it will prevent an applicant from removing any information about the Bar Exam from the examination room.

SofTest can be used on virtually any modern computer (i.e. purchased within the last 3 – 4 years). Specific requirements are noted on the attached sheet. If you wish to use your laptop at the Bar Exam, you will need to install SofTest on your computer by February 12, 2016. The installation process takes about five (5) minutes, and your exam files are downloaded automatically when your copy of the software is registered. One of the files is a Mock Exam, which *must be taken* to ensure that your computer is running properly and that SofTest is installed correctly. This will also give you an opportunity to test the word processor and be sure you are comfortable with it. On the day of the exam, you will be able to type your answers in a familiar word processing environment.

SofTest is available at www.examssoft.com/nvbar. You will receive an e-mail with your 6-digit Applicant ID# and password, which you will use to log into the Exam Takers section of the webpage. If you require any technical assistance, please visit support.examssoft.com. **DO NOT WAIT UNTIL THE LAST MINUTE TO DO THIS**, as you may encounter problems with your computer which cannot be rectified before the commencement of the exam. Although ExamSoft engineers will be available both Tuesday and Thursday of the Bar Exam, they are there to troubleshoot minor problems and they do not have the time to, nor will they, fix or rectify major technical difficulties. *The start of the exam will not be delayed if you experience computer problems. If you do not install SofTest on your computer by February 12, 2016, you will be required to handwrite the Bar Exam in the computer room.*

NOTE: Your computer registration form and \$120.00 registration fee must be submitted with your online Bar Exam application. You will not be permitted to take the Bar Exam on computer if you fail to submit the required documentation within 21 after the date of mailing of your supplemental package from the Admissions Department. There are no exceptions.

The option of taking the Bar Exam via computer is offered to you as a convenience and privilege, not as a right. This means: (1) your battery should be well-charged as an emergency power source; and (2) you consent to the fact that if your battery fails or your computer fails to work for any reason whatsoever (including, without limitation, power outages or other technical difficulty that cannot be corrected) you will be required to handwrite the exam. **It is your responsibility to make sure your equipment is in good working order and that you are computer literate.** In any event, the State Bar of Nevada bears no responsibility for the failure of any hardware or software program or consequential damages resulting from the use of a computer to take the Bar Exam.

Be aware that if you choose to use a computer to take the Bar Exam, you will **NOT** be able to see a printed copy of your exam answers. All essay and MPT answers must be reviewed on screen before the conclusion of each exam session. Answers will be printed by the Admissions Department staff and provided to the Board of Bar Examiners for grading.

It is not possible to take secure exams through a virtual operating system such as MicroSoft’s Virtual Machine, Parallels or VMware, VMware Fusion or any other virtual operating system environment. Although SofTest can be installed and registered on virtual platforms, it will only be enabled for non-secure Practice Exams.

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EXAMSOFT - SYSTEM REQUIREMENTS SHEET

PC Requirements

- Operating System = 32-bit and 64-bit Versions of Windows Vista, Windows 7 and Windows 8 and Windows 10. Only genuine, U.S.-English, French, Portuguese, Swedish, and British versions of Windows Operating Systems are supported.
- ExamSoft does not support Tablet or Convertible devices other than Surface Pro 1, 2 & 3. See requirements below.
- CPU = 1.86Ghz Intel Core 2 Duo or greater
- Ram = highest recommended for the operating system or 2 GB
- Drives = highest recommended for the operating 1 GB of Free Space
- Internet Access for SofTest Download, Registration, Exam Download and Upload
- Minimum Screen Resolution: 1024 x 768
- Administrator level account permissions

Surface Pro Requirements

- Surface Pro 1, 2 & 3 only. Surface RT tablets are not supported.
- External keyboard (USB or Bluetooth) required. Bluetooth keyboards must be paired prior to launching exam
- Hard Drive = Minimum of 1GB available memory
- Internet connection for SofTest Download, Registration, Exam Download and Upload
- Minimum Screen Resolution: 1920 x 1080
- Administrator level account permissions

Mac Requirements

SofTest can be used on most modern Mac OS X based computers (i.e. purchased within the last 3-4 years). Please see specific system requirements as noted below. SofTest cannot be used on virtual operating systems such as Microsoft's Virtual Machine, Parallels, VMware, VMware Fusion or any other virtual environment.

- Operating System = OS X 10.6 (Snow Leopard), OS X 10.7 (Lion), OS X 10.8 (Mountain Lion), 10.9 (Mavericks) and 10.10 (Yosemite). Only genuine versions of Mac Operating Systems are supported. OS X 10.11 (El Capitan) is NOT supported.
- CPU = Intel Processor
- Ram = 2 GB
- Drives = 1 GB or higher of free disk space
- Server version of Mac OS x is not supported.
- Software = Internet Browser. Internet connection for SofTest Installation, Exam Download and Upload
- Administrator level account permissions

***Please keep the ExamSoft - Computer Information and ExamSoft - System Requirements Sheets for your records.**

STATE BAR OF NEVADA

PERSONAL COMPUTER REGISTRATION

Applicants who wish to take the Essay/MPT portion of the February 2016 Bar Exam using a personal laptop or notebook may register to do so by completing the form contained on the following page. Applicants may submit this form only if the required fee of \$120.00 has been paid with the online Bar Exam application. This fee covers the additional costs associated with providing exam software and electrical services for computers. If you register to take the Bar Exam by computer and subsequently decide not to use the computer, or withdraw from the Bar Exam, *the fee is nonrefundable for any reason and the fee may not be held in abeyance for subsequent bar exams.* **ExamSoft Registration Forms must be submitted within 21 days after mailing of your supplemental package by the Admissions Department. Any registration form received after the deadline will not be accepted under any circumstances and the applicant will be required to handwrite the exam. Additionally, if you fail to register with ExamSoft by the required deadline, you will be required to handwrite the exam.**

Applicants must supply their own personal notebook (laptop) computer having the system requirements noted on the ExamSoft - System Requirements Sheet.

Computer room seating is reserved on a first-come, first-served basis. Desk-top computers are not allowed, and only laptop models are permitted. An external mouse and/or keyboard may be allowed *only* upon approval and inspection by the Director of Admissions. Printers are not allowed; all essay/MPT answers are printed by the Admissions Department staff and provided to the Board of Bar Examiners for grading.

PLEASE NOTE:

You must complete and return this form for your February 2016 Bar Exam Application. Failure to do so will result in the applicant handwriting the February 2016 Bar Exam.

SEE NEXT PAGE FOR

**REGISTRATION FORM/AFFIDAVIT
FEBRUARY 2016 ESSAY/MPT EXAM
BY COMPUTER**

