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**IN THE MUNICIPAL COURT OF THE CITY OF HENDERSON**

**FILED**

**IN THE COUNTY OF CLARK, STATE OF NEVADA**

Dec 17, 2020, 2:41 pm

**IN THE ADMINISTRATIVE MATTER )  
REGARDING: THE HENDERSON )  
MUNICIPAL COURT’S PROCEDURES )  
REGARDING THE CORONAVIRUS )  
DISEASE (COVID-19) )**

MUNICIPAL COURT  
CITY OF HENDERSON  
WJZ CLERK

**4<sup>th</sup> AMENDED  
ADMINISTRATIVE ORDER 20-02**

Section 4.015 of the City of Henderson Charter and Nevada Revised Statutes chapters 5 and 266 provide the framework for establishing administrative regulations governing the affairs of the Municipal Court.

The Chief Judge of the Henderson Municipal Court has determined that temporary alterations to current court procedure are necessary for the protection of the community.

Effective upon the filing of this Order, the Henderson Municipal Court will operate under the following parameters:

1. All currently scheduled court hearings from Monday, November 30, 2020 through Monday, January 18, 2021 for criminal and traffic arraignments, criminal and traffic trials, specialty courts, and status checks will be continued for 5 weeks (35 days) from the date of the currently scheduled hearing.
2. In-custody video arraignments will be held each business day.
3. The Court and customer service windows will remain open.
4. Offenders arrested for misdemeanor offenses who post bail, are released on their own recognizance, or qualify for an Administrative Release pursuant to AO 20-01 will be given a return court date hearing at least 8 weeks from their release from custody.
5. Motions to Quash Bench Warrants for Failure to Pay filed between November 25, 2020 and January 18, 2021 will be granted upon request and a payment plan will be set at \$50.00 per month beginning 35 days after the quashing of the bench warrant.

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6. All other Motions to Quash Bench Warrants filed between November 25, 2020 and January 18, 2021 will be granted upon request and the defendant will be given a mandatory appearance return court date in their respective court department not less than 60 days from the quashing of the bench warrant. If the underlying traffic case (TR) is resolved online prior to the scheduled appearance date, then the mandatory appearance will be waived.

7. All other motions will be accepted and scheduled for hearing not less than 60 days from the date of filing.

8. The time period of any continuance entered as a result of this order shall be excluded for purposes of calculating speedy trial under NRS 178.556(2) and NRS 174.511 as the Court finds that the ends of justice served by taking this action outweigh the interests of the parties and the public in a speedy trial. Absent further order of the Court or any individual judge, the period of exclusion shall be through January 18, 2021. The Court may extend the period of exclusion as circumstances warrant.

9. The Court encourages the use of electronic communications with the Henderson City Attorney's Office/Criminal Division for the possible resolution of cases set for trial.

The Henderson Municipal Court customer service staff may be contacted during normal business hours of Monday through Thursday from 7:30 a.m. to 5:00 p.m. by:

- Phone at 702-267-3300; or
- Via e-mail at [HMCCS@cityofhenderson.com](mailto:HMCCS@cityofhenderson.com)

The Henderson Municipal Court will accept filings in criminal/traffic cases via e-mail at:


- [HMCLegalFiling@cityofhenderson.com](mailto:HMCLegalFiling@cityofhenderson.com)

Additional court information and resources will be provided on the Municipal Court's webpage at [www.cityofhenderson.com](http://www.cityofhenderson.com).

This Order shall be reviewed and updated or rescinded as necessary upon determination by the Court.

**IT IS SO ORDERED.**

**Dated this 17<sup>th</sup> day of December 2020.**

DocuSigned by:  
 12/17/2020 | 1:32 PM PST  
A86E854E1E3542E...  
 RODNEY T. BURR  
 CHIEF JUDGE

### Certificate Of Completion

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Time Zone: (UTC-08:00) Pacific Time (US & Canada)	PO Box 95050
	Henderson, NV 89009-5050
	Sandra.Ruiz@cityofhenderson.com
	IP Address: 205.174.30.182

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Rodney Burr  
 Rodney.Burr@cityofhenderson.com  
 City of Henderson  
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Bill Zihlmann  
 Bill.Zihlmann@cityofhenderson.com  
 Court Administrator  
 City of Henderson  
 Security Level: Email, Account Authentication (None)

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Melissa Bender  
 melissa.bender@cityofhenderson.com  
 Assistant Court Administrator  
 City of Henderson  
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