

MINUTES OF THE
LEGAL ASSISTANT'S DIVISION ANNUAL MEETING
March 10, 2009
Telephonic

The meeting was called to order by Lissa Treadway. Board members present were Lissa Treadway from Division 1 and Christi Saito and Tawney Waldo from Division 2. Lori Wolk, State Bar Liaison was also present.

The minutes for the LAD meetings held December 9, 2008 (as corrected), January 13, 2009 and February 10, 2009 were approved, with Tawney moving and Christi seconding.

Treasurer's report. There have been no additional expenses. Lissa will email Alice at the State Bar for an update account balance, reflecting any dues paid through March 31, 2009.

Membership. There were no new applications received, and Lissa will email Suzanne at the State Bar to confirm current membership roster.

Discussion took place on the proposal for a definition of paralegals to Justice Gibbons and the committee meeting to be chaired by the NPA. The LAD is deferring to Pat Altstatt and the NPA to begin the meetings, as the NPA initiated the contact with Justice Gibbons. Christi provided the results from her survey and will circulate them to the Board.

Annual seminar. The board continued discussion on potential topics and speakers for the annual seminar in October, including legislative update, probate/estate, foreclosure/ landlord-tenant, ADR, gaming law, entertainment law, and ethics. Lori Wolk advised that Jeremy Larson is the State Bar contact person for the seminar, and Lissa will touch base with him to get started with the seminar planning.

The Board discussed the review of bylaws and standing rules as well as the directory which are ongoing projects, as well as an update and review of the website. Lori Wolk is the website contact person, and offered information and suggestions on updating it. Board members will review and make suggestions on improvement.

The Board continued discussion on the school supply drives. The Board members from each Division will get information for classrooms/teachers needs in their Division, so we can collect supplies and distribute them.

The meeting was adjourned.

Respectfully Submitted,

Lissa Treadway, Acting Secretary