

CLERK OF COURT  
CLARK COUNTY, NEVADA  
2020

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2 JUSTICE COURT, NORTH LAS VEGAS TOWNSHIP

3  
4 CLARK COUNTY, NEVADA

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6 **IN THE ADMINISTRATIVE MATTER OF:** )  
7 **TEMPORARY PROCEDURES FOR** ) ADMINISTRATIVE ORDER: #2020-02  
8 **CRIMINAL, CIVIL AND TRAFFIC CASES** )

9 **WHEREAS,** Local Rules of Practice for the Justice Court of North Las Vegas  
10 Township, rule 6.5 (b) (2) empowers the Chief Judge to be responsible for the administration of  
11 court rules and regulations; and

12 **WHEREAS,** On March 12, 2020, Governor Steve Sisolak declared a state of emergency  
13 in Nevada in response to the recent outbreak of the Coronavirus Disease (COVID-19). Given the  
14 severity of the risk posed to the public by COVID-19, and after consultation with Nevada  
15 Supreme Court Chief Justice Kristina Pickering, the Chief Judge of the North Las Vegas Justice  
16 Court has determined that alterations to court procedure are necessary for the protection of the  
17 community; and therefore,

18  
19 **IT IS HEREBY ORDERED** that effective March 17, 2020, the North Las Vegas Justice  
20 Court will manage cases within the parameters set forth in this Order;

21  
22 1. Effective March 17, 2020, all currently scheduled non-essential Court hearings are  
23 ordered to be conducted by video or telephonic means; decided on the papers; or rescheduled  
24 unless otherwise directed by a Justice of the Peace.

25 2. Small Claims trials, Small Claims motion hearings, and Small Claims examination of  
26 judgment debtor are deemed non-essential. All Small Claims proceedings currently set will be  
27 continued to a future date. Notifications to Small Claims litigants will be made via mail.  
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1           3. All jury trials, civil and criminal, scheduled in North Las Vegas Justice Court for the  
2 next thirty (30) days will be rescheduled to a new date as the court calendar allows. No  
3 summonsed prospective jurors are to appear.  
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5           4. Effective March 17, 2020, North Las Vegas Justice Court will suspend issuing  
6 Defaults on all civil actions. Applications for Default Judgments in cases where a Default has  
7 already been issued will still be processed.  
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9           5. Effective March 17, 2020, all deadline and default provisions contained in NRS  
10 Chapter 40 concerning eviction and unlawful detainer proceedings are suspended and stayed;  
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12           6. Effective March 17, 2020, the North Las Vegas Justice Court will suspend issuing  
13 orders for the examination of a judgment debtor;  
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15           7. Effective March 17, 2020, the North Las Vegas Justice Court will suspend the issuance  
16 of all Writs of Execution;  
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18           8. All criminal in-custody hearings will continue to be held in person, but may be handled  
19 by alternative means, such as facsimile, telephonic/video, or email. Only attorneys and witnesses  
20 will be allowed to attend the in person proceedings. Family and friends may contact the  
21 defendant's attorney for further information.  
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23           9. All criminal out of custody hearings will be continued for a minimum period of sixty  
24 (60) days. Individuals with attorneys for criminal cases are encouraged to contact their attorneys  
25 instead of coming to the Court to obtain the new court dates and/or provide their attorneys with  
26 proof of completion of any court-ordered requirements. Attorneys are encouraged to  
27 communicate with the Court via email (preferred) or phone to obtain the new court dates for  
28 these matters. A listing of all emails and phone numbers will be listed on the Court's website;

          10. All traffic matters shall be suspended for the next sixty (60) days;

1 11. Any person arrested on a criminal offense subject to an own recognizance release or  
2 who posts bail will be given an out-of-custody return to court date in a minimum of sixty (60)  
3 days;  
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5 12. Any person arrested on traffic offenses and/or warrants will be subject to release, and  
6 given an out-of-custody return court date no sooner than May 15, 2020;

7 13. Any person with an active misdemeanor bench warrant (including traffic) who  
8 contacts the Court's customer service line shall have the warrant recalled by the Court, and will  
9 be given a return to court date;  
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11 14. The court will not be accepting bail postings; bail may be posted at either the Clark  
12 County Detention Center or the City of Las Vegas Detention Center;

13 15. Bail motion hearings, motions to quash bench warrants, and motions for own  
14 recognizance walk-through on arrest warrants will be handled by alternative means, such as  
15 facsimile, telephonic or email;  
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17 16. Effective March 17, 2020, the North Las Vegas Justice Court customer service  
18 window will not accept filings, with the following essential exceptions:


- 19 a. Motions to quash bench warrants, and motions for own recognizance walk-  
20 through on arrest warrants, until alternative means can be made to accept these  
21 matters by alternative means;
- 22 b. Civil temporary or extended protection orders; however, an email link and form  
23 will be available on the court's website to facilitate social distancing;
- 24 c. Unlawful Towing cases.  
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**IT IS FURTHER ORDERED** that this Administrative Order shall be reviewed no later than every 30 days and shall continue until modified or rescinded by a subsequent order.

Entered this 19<sup>th</sup> day of March, 2020.

  
KRISTINA PICKERING  
Chief Justice  
Nevada Supreme Court

  
CHRIS LEE  
Chief Judge  
North Las Vegas Justice Court