

**MINUTES OF THE OCTOBER 3, 2013 MEETING OF THE
EXECUTIVE COMMITTEE OF THE
ADMINISTRATIVE LAW SECTION OF THE STATE BAR**

Location of Meeting: Telephonic

Date and Time of Meeting: October 3, 2013 at 10:00 a.m.

Present at Meeting: Alicia Ashcraft; Melissa Waite; Andrew Platt

I. Change in CLE Policy Costs

- a) The State Bar CLE Policy has changed. It appears the cost for a “minimalist option” will be \$800.00 for one hour of CLE. Our budget cannot accommodate an increase in the cost of CLE if the Section intends to continue hosting monthly luncheons.
- b) Alicia will follow up with Lori Wolk and Board of Governors liaison Paola Armeni to clarify this. Alicia believes the Section can still apply for CLE credit and organize its own events. If this is not the case, we will need to re-examine the budget for next year.

II. Monthly Speaker Series Luncheons.

- a) Alicia has finalized arrangements with Caren Jenkins from the State of Nevada Commission on Ethics to present to the Section during our monthly speaker series luncheon scheduled for Tuesday, October 15, 2013. This will be an ethics CLE. The October luncheon will be presented in Las Vegas, but we will use video conferencing to the State Bar office in Reno, Nevada.
- b) The October luncheon was included in newsletter that Alicia recently circulated and registration is now open on the State Bar website.
- c) Alicia has finalized arrangements with David Newton (Senior Deputy Attorney General) and Jim Day (Administrative Law Attorney) from Nevada Transportation Authority to present to the Section during our monthly speaker series luncheon scheduled for Tuesday, November 12, 2013. They will present generally about the NTA and specifically about the differences in their roles (AG vs. administrative lawyer). IMPORTANT: Note the November luncheon is scheduled for the second Tuesday of the month (not the third) since there was a conflict with the space at the State Bar office in Las Vegas as the Board of Governors needed the conference room.

III. Membership.

- a) Alicia inquired if there is a desire to have a membership social. She advised that we have funds for a Christmas event or gathering; we have not had anything social this year so we discussed the possibility of holding an event. This may be a goal for next year.
- b) Andrew inquired as to what other channels are available to the Section to reach out to attorneys in Nevada. Alicia advised that Lori Wolk will let us put up information on the State Bar website and the Section website. We can also create our own webpage for registrations and membership information. We can send out blast emails to the existing Section members at any time. If we want to send something to the general State Bar membership, we can request to have it included in the State Bar newsletter that comes out weekly.
- c) Andrew will propose and circulate something that we may include in upcoming State Bar newsletter to increase interest and enrollment in the Section.

IV. Elections.

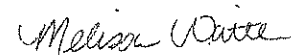
- a) Elections are at November meeting on November 7th at 10am. At that meeting the membership will elect new committee members who will take over in January.
- b) Alicia requested that we submit our nominations prior to that date.

V. Next Meeting.

- a) November 7, 2013 at 10:00 a.m. - General Membership
- b) December 5, 2013 at 10:00 a.m. – Executive Committee

No further business being had, the meeting was **Adjourned** at 10:23 a.m.

Respectfully Submitted,


Melissa Waite, Secretary