



PARALEGAL DIVISION OF THE STATE BAR OF NEVADA

MEETING MINUTES Wednesday, Jan. 11, 2017

Attending: Conni Hebert, Lynda Traves, Sheila Miller, Carl Morrison, Erin Ramil

1. Call to Order (12:15 p.m.)
2. Approval of Minutes from Nov. 9, 2016 – Approved
3. Approval of Profit & Loss for Oct. 2016 – Approved
4. LVVPA: January meeting is Thursday, Jan. 19, 2017
5. SNAP: next meeting is Tuesday, Jan. 17, 2017
6. NALA:
 - 2017 Conference & Expo is scheduled for July 19-21, 2017 in Orlando, FL – the NALA website has updated its hotel and registration details.
 - Deadline to apply for NALA's May 2017 CP exam is April 1, 2017
 - link to NALA On-demand webinars to be circulated to members via The Paralegal Bulletin
7. NFPA:
 - 2016 Annual Seminar was held on October 20-23, 2016 in Burlington, VT; the NFPA Annual Meeting is scheduled for October 2017; no further updates available at this time.
8. Discussions:
 - a. **SB-PD Board Liaison Meeting** – Conni and SB-PD Board Liaison Jack Howard held a meeting to discuss goals and changes needed; Conni is drafting an article educating the legal community about paralegals for publishing in the Nevada Lawyer magazine to reach maximum attorney audience; the article is in rough draft stage currently.
 - b. **2017 social events (Mix & Mingle)** – Discussion regarding ideas for networking events for 2017 to be held in Las Vegas and Reno; purpose of networking events is to grow the membership base and provide social interaction amongst paralegals in Nevada.
 - c. **2017 Meet the Judges Mixer** – Discussion regarding the SB-PD having being a table sponsor at this event with LVVPA, sharing the cost at \$300 each organization; Board approves \$300 cost; Conni will need to obtain cost estimates for a table banner; Conni to determine if print company can put a QR code on banner.
 - d. **2017 CLE/seminar – Las Vegas** – Discussion regarding planning a joint CLE seminar with Las Vegas Valley Paralegal Association (LVVPA); the seminar is going to be a Saturday “all-day” seminar in late April 2017, with multiple speakers and multiple topics, to be held at the College of Southern Nevada (CSN) Charleston campus.
 - e. **2017 CLE/seminar – Reno** – Discussion regarding being asked to participate in a joint CLE seminar with Sierra Nevada Association of Paralegals (SNAP); the seminar is going

to be a Saturday “all-day” seminar on May 19, 2017, with multiple speakers and multiple topics, to be held at the State Bar – Reno office; discussion regarding amount of financial contribution expected from SB-PD; Conni to discuss expectations with SNAP.

Next Meeting: **Wednesday, February 8, 2017 at 12:15 p.m.**

9. Adjournment (12:58 p.m.)