



PARALEGAL DIVISION OF THE STATE BAR OF NEVADA

MEETING MINUTES Wednesday, July 12, 2017

Attending: Conni Hebert, Daniel Maul, Carl Morrison, Anna Buchner, Lynda Traves

1. Call to Order (12:17 p.m.)
2. Approval of Minutes from the Board Meeting: June 14, 2016 – Moved/Approved
3. Approval of Profit & Loss for May 2017 – Moved/Approved
4. LVVPA: next meeting is Tuesday, Sept. 19, 2017 at Depo International – Las Vegas
5. SNAP: next meeting is Tuesday, Aug. 15, 2017 at ZoZo's - Reno
6. NALA:
 - NALA has established a new Certified Paralegal exam process beginning in 2018.
 - Deadline to apply for NALA's Jan. 2018 CP exam is Dec. 1, 2017
 - NALA has created new leadership courses starting with Leadership Basics Course
7. NFPA:
 - the NFPA Annual Meeting is scheduled for October 12-15, 2017 in New Orleans, LA
8. NALS:
 - The NALS Annual Education Conference is scheduled for Oct. 4-7, 2017 in Norfolk, VA
9. AAfPE
 - The AAfPE Annual Education Conf. scheduled for Oct. 18-21, 2017 in Albuquerque, NM
10. Discussions:
 - a. **2017 Ethics Course in Reno** – Additional discussion regarding scheduling a two hour CLE on Ethics, to be presented by college professor, Henry Sotelo, and a professional responsibility/licensure topic to be presented by local attorney Lynn; Anna connected with Mr. Sotelo and Ms. Lynn regarding scheduling; Lynda and Anna to discuss and plan further.
 - b. **CLE** – Additional discussion regarding recruiting new SB-PD members by offering CLE to its members; obtaining NALA CLE approval for CLE courses by phone or pre-recorded webinars; Carl and Daniel to research our options and plan further.
 - c. **Shared Member Directory** – Discussion regarding offering SB-PD members a shared member directory to include our practice areas, for the purpose of sharing resources and networking; Conni to compose an email for Board's approval that will be circulated to SB-PD members with option to participate; Lynda to create a shared doc for all members.

- d. **Social Event (Las Vegas)** – Discussion regarding planning our next social event for Las Vegas area paralegals for new member recruitment and networking; consider partnering with a local legal vendor to absorb food and drink costs.

11. Next Meeting: **Wednesday, Aug. 9, 2017** at 12:15 p.m.

12. Adjournment (12:47 p.m.)