

**INSURANCE AND HEALTH LAW SECTION OF
THE STATE BAR OF NEVADA
BYLAWS**

**ARTICLE I
Name and Principal Office**

Section 1. Name

This organization shall be known as the Insurance and Health Law Section of the State Bar of Nevada (hereinafter referred to as "the Section").

Section 2. Principal Office

The principal office of the Section shall be the State Bar of Nevada, 600 East Charleston Blvd., Las Vegas, Nevada 89104. The Executive Committee of the Section may change the location of the principal office at any time.

**ARTICLE II
Purpose**

The purposes of the Insurance and Health Law Section shall be:

- A. To enhance the role and skills of the lawyers engaged in the practice of insurance and health law through study, collection, development and dissemination of materials on subjects of interest to insurance and health law practitioners.
- B. To assist in the formation, administration and implementation of programs, forums and other activities for the education of members of the State Bar of Nevada in matters pertaining to insurance and health care laws and regulations.
- C. To recognize and discuss means of improving the law and the practice of law in the field of insurance and health law.
- D. To act upon all matters germane to its purpose as so described or referred to by the Board of Governors.

ARTICLE III
Membership

Section 1. Membership qualifications

Any Nevada licensed attorney who is a member in good standing with the State Bar of Nevada may qualify for membership upon payment of the Section dues.

Section 2. Membership rights

Members have the following rights:

- A. To attend meetings, including meetings of the Executive Committee;
- B. To vote;
- C. To hold office; and
- D. To participate in all activities of the Section not prohibited or assigned in accordance with the Bylaws.

Section 3. Dues

The General Membership shall determine the amount of dues at the time of the Annual Meeting. If no determination is made at the Annual Meeting, the dues shall remain at the same amount as the preceding year. The initial dues shall be set at \$25.00.

ARTICLE IV
General Membership Meetings

Section 1. Annual Meeting

The General Membership shall hold a meeting at least annually at a time and place to be determined by the Executive Committee. The initial General Membership meeting shall be held during the Annual Meeting of the State Bar of Nevada.

Section 2. Notice

- A. Written notice of each meeting specifying the time and place shall be mailed, e-mailed, faxed or delivered to each member thirty (30) days prior to meeting.
- B. Written notice shall include an agenda with the action items indicated.
- C. Robert Rules of Order shall apply, if so determined by the Executive Committee.

Section 3. Quorum

Twenty (20) members or 10 percent of the General Membership (whichever is less), shall constitute a quorum at the Annual Meeting.

Section 4. Voting

- A. Each member in good standing shall have one (1) vote.
- B. Except as provided in Article VII, a majority vote of the quorum is necessary to take action.

ARTICLE V
Executive Committee Meetings

Section 1. Executive Committee Meetings

The Executive Committee shall hold at least (4) meetings each year at a time and place to be determined by the Executive Committee. This shall include meetings via teleconference call.

Section 2. Special Meetings of the Executive Committee

- A. Any member of the Executive Committee may convene a special meeting of the Executive Committee at a time and place, to be determined by the Executive Committee; such meetings may include teleconference calls.
- B. Reasonable efforts shall be made to notify members, including but not limited to notice by mail, e-mail, fax, telephone or delivery at least ten (10) days prior to the meeting.

Section 3. Powers

The policies, programs, business and property of the Section shall be controlled and managed by its Executive Committee. The Executive Committee shall:

- A. At least annually review the mission and the goals, objectives and priorities of the Executive Committee and make recommendations for change, if any, to the General Membership.
- B. Adopt procedures for establishing, implementing and reviewing priorities in the allocation of resources.
- C. Establish and appoint officers and members to appropriate sub-committees, as the Executive Committee shall from time to time determine as appropriate or necessary. Initial sub-committees shall include: (1) CLE, (2) Membership, and (3) Substantive Law.

Section 4. Officers

The Executive Committee shall consist of the following officers:

- A. Chairperson
- B. Chair-Elect or Vice Chair
- C. Secretary
- D. Treasurer
- E. Sub-committee chair(s)

A majority of the Executive Committee shall constitute a quorum.

Section 5. Election and Terms

- A. The General Membership shall elect Executive Officers by a majority vote at the Annual Meeting of the Section.
- B. Officers shall serve a one-year term or until a successor has been elected.
- C. No officer shall hold more than one office at the same time.
- D. No officer shall serve more than two consecutive terms in the same office unless approved by the General Membership.

Section 6. Resignation

Any officer may resign by giving written notice to the Executive Committee.

Section 7. Removal

Upon written notice and just cause as agreed by at least two members of the Executive Committee, the General Membership may remove a member of the Executive Committee by a majority vote.

Section 8. Vacancies

The Executive Committee may fill a vacancy in any office for the duration of the term.

ARTICLE VI
Powers and Duties of the Officers

Section 1. Chairperson

The Chairperson shall:

- A. Preside at all of the meetings of the Executive Committee and the Section;
- B. Serve as an ex officio member of all standing or sub-committees;
- C. Be vested with any and all powers and duties necessary to fulfill the office of the Chairperson.

Section 2. Chair Elect or Vice Chair

The Chair Elect or Vice Chair shall:

- A. Become Chairperson upon the expiration of the term of the Chairperson and assume all responsibilities of the Chair;
- B. Shall serve as an ex officio member of all standing or sub-committees;
- C. Shall be vested with any and all powers and duties necessary to fulfill the office of Chair Elect or Vice Chair.

Section 3. Secretary

The Secretary shall:

- A. Record and maintain, or cause to be recorded and maintained, minutes of all meetings;
- B. Send, or cause to be sent, written notice of all meetings of the membership;
- C. Keep and maintain copies of notices, agenda, minutes, attendance and other written records or items from the meetings;
- D. Be vested with any and all powers and duties necessary to fulfill the office.

Section 4. Treasurer

The Treasurer shall:

- A. Keep and maintain, or cause to be kept and maintained, adequate and correct accounts of its assets, liabilities, receipts and disbursements;
- B. Render, or cause to be rendered, to the membership at each regular and Annual Meeting, or upon request, an account of the financial status of the Section;
- C. Have other powers and duties prescribed by the President or Executive Committee and be vested with any and all powers and duties necessary to fulfill the office of the Treasurer.